



LANESBOROUGH ELEMENTARY SCHOOL

SCHOOL IMPROVEMENT PLAN

September 2009 – June 2010

School Staff

Ellen Boshe, Principal
Linda Beaudreau
Berni McMahon
Sue Tourigny

Parents

Curtis Asch – School Council
Cheryl Sachs – Member of Strategic Planning
Kenneth McInerney – Member of Strategic Planning
Christena Keyes – Member of Strategic Planning

Community Member

Jane Stevens

Class sizes for the 2009 – 2010 school year are currently between 14 and 23 students with the average class size in grades kindergarten through 3rd grade at 18 students and 4th through 6th grade averaging 18 students per class. Actual class numbers are as follows:

- Pre k –26 students
- Kindergarten – 30 students
- 1st Grade – 38 students
- 2nd Grade – 30 students
- 3rd Grade – 43 students
- 4th Grade – 36 students
- 5th Grade – 41 students
- 6th Grade – 32 students

While there is no current stated policy as to acceptable class sizes (other than pre kindergarten at no more than 15 students per session) all attempts are being made to have class sizes between 16 and 21 students. Instructional grouping is based on the needs of the students with those needing additional supports having some of their instruction provided in groups of between 3 and 8 students with one teacher/tutor/ or Educational Support Person (ESP). We recognize that ideally the greater teacher/pupil ratio should be in the early elementary years as students are learning the basic skills in reading and math. There are ESPs utilized at many grade level. Below is a breakdown of the number of ESPs, tutors, and reading teachers in each grade level present during core subject instruction.

- Pre K/1 Teacher – Both a.m. and p.m. have a full time ESP with both session having an additional 1:1 ESP
- Kindergarten/2 Teachers – One 1:1 ESP
- 1st Grade/2 Teachers – One 1:1 ESP
- 2nd Grade/2 Teachers – One 1:1 ESP
- 3rd Grade/Teachers – One 1:1 ESP
- Special education ESP working with 1st – 3rd grade students
- 4th Grade/2 Teachers –
- 5th Grade/2 Teachers – Two 1:1 ESP
- 6th Grade/2 Teachers - One 1:1 ESP
- One full time and one part time Special education ESPs working with students in grades 4th – 6th
- Title One tutor provides support instruction to identified students in grades K – 3rd in ELA and in math for students in 4th – 6th grades

In addition to the above staff members we have 3 special education teachers working with students on IEPs.

Lanesborough Elementary School Improvement Plan: 1/09 – 6/10

Goals and Objectives

- 1. To increase students' academic performance to achieve their highest potential.**
 - 1.1 To re-establish our AYP status in math by FY10.
 - 1.2 To expand professional development to target instructional methodologies in ELA and math.
 - 1.3 To develop a framework to address differentiated math abilities.

- 2. To establish integrated, digital learning experiences for staff and students.**
 - 2.1 To provide staff with specific digital learning experiences through professional development.
 - 2.2 To begin implementing the recommendations of the technology committee.

- 3. To improve communication within our school and throughout the community.**
 - 3.1 To develop contact lists and channels at the parent and town level to promote involvement and awareness.

 - 3.2 To create a tab on the school web-site of volunteer opportunities with a contact name.
 - 3.3 To research and recommend models of common meeting time with colleagues.

- 4. To develop and implement a collaborative plan to secure and effectively manage financial resources and alternative funding.**
 - 4.1 To establish a reserve fund for unexpected expenses during the creation of the 2010-11 budget.
 - 4.2 To seek and obtain additional grant resources consistent with our needs.

Strategic Goal #1 : To increase students' academic performance to achieve their highest potential.

Objective 1: 1.1 To re-establish our AYP status in math by FY10.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Maintain Math Committee	Ellen Boshe Math Committee Members	Minutes of meetings	Staff Time ESP coverage	
Review Recommendations	Ellen Boshe Math Committee	Supporting and implementing at least two recommendations	Time Staff Financial support	
Look at data and use effectively	Teachers	Instructional groupings and methods of instruction are based on available data – (i.e. DIBELS, GRADE, MCAS, math AYP,)	Time Available and current data	

Objective 2: To expand professional development to target instructional methodologies in ELA and math.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Teacher training sessions in number sense and fractions	Mahesh Sharma	Professional development points awarded to staff for attending such sessions Improved instruction	Funding Substitute teachers	
On going meetings with reading specialist	Jill Pompei	Monthly meeting dates Notes from meetings Improved instruction	Teacher substitutes	

Objective 3: 1.3 To develop a framework to address differentiated math abilities.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Look at ways to provide additional math instruction	Math Committee Title One Tutor	Supporting implementation of two goals	Volunteers	

Strategic Goal #2: To establish integrated, digital learning experiences for staff and students

Objective 1: 2.1 To provide staff with specific digital learning experiences through professional development..

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Survey faculty areas of training they need in order to improve their use of technology in providing instruction	Ellen Boshe Berni McMahon	Completed surveys List of needs		
January 15 th Professional Development Day will be devoted to technology	Ellen Boshe Berni McMahon Dr. Robert Reilly	Professional development points Summary of offerings on the 15th	Presenters Computers	

Objective 2: 2.2 To begin implementing the recommendations of the technology committee.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Pursue outside sources for used computers	Ken McInerney PTO	Computers in all classrooms	Money Contacts with General Dynamics	
Begin looking into a "Technology Theme" for school's fund raising focus	Technology Committee	Creation of a "catchy phrase" that the school and town community is aware of		

Strategic Goal #3: To improve communication within our school and throughout the community.

Objective 1: 3.1 To develop contact lists and channels at the parent and town level to promote involvement and awareness.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Improve Visibility: Piggy-back school information into other channels	Ellen Boshe	Contact List Validated Channels	Town Website Cable Channel Fire Department Billboard School Bill Board Council on Aging	
Monitor Website Traffic	Dr Robert Reilly	Presentation of Website Access	Web Resources (Snap on counters)	
Streamline school home letter process	Ellen Boshe	System in place that a designated student per household is the communication conduit	System in place	
All Call Alert System	Dr Rose Ellis	System in place	Funding	

Objective 2: 3.2 To create a tab on the school web-site of volunteer opportunities with a contact name.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status
Create Opportunities List	Stacy Parsons	Tab or link on School Website in place	Dr Robert Reilly Hunter Greene	
Link to School Page from Town Website	Stacy Parsons	Link in place	Kace Westwood	
Link to Berkshire Eagle Community Section	Cheryl Sacks Ellen Boshe Dr Robert Reilly	Link in place	Sharon Smullen	

Objective 3: 3.3 To research and recommend models of common meeting time with colleagues.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status as of 3/01/09
Form Committee	12/9 Staff Linda Beaudreau Sue Tourigny	Formation of the long range committee	LES Staff	
Define and Implement Models to identify common time for routine or adhoc meetings	LES Staff	Recommendations by the end of the FY10 school year	Existing scheduling models	

Strategic Goal #4: To develop and implement a collaborative plan to secure and effectively manage financial resources and alternative funding.

Objective 1: 4.1 To establish a reserve fund for unexpected expenses during the creation of the 2010-11 budget.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status as of 3/01/09
Recommend between 1.5 – 2% to be put in the reserve fund	Dr. Rose Ellis	In place	Funding	
Use oil surplus money to put \$2000. aside for school improvements	Dr. Rose Ellis Jennifer Coscia	Put in reserve	Funding	
Line item for maintenance and improvement in 2011 budget	Jennifer Coscia	In place in 2011 budget	Funding	

Objective 2: 4.2 To seek and obtain additional grant resources consistent with our needs.

Action steps	Person(s) Responsible	Indicators of Accomplishment	Resources Needed	Status as of 3/01/09
Develop a team to identify grants. Research alternate forms of funding	Ellen Boshe Sue Tourigny	List of potential grant writers by December 18 th . First week of February 2010 a meeting with people interested in writing grants.		